

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 6TH MAY 2020 AT 7.00 P.M.

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Zoom and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Wednesday 6th May 2020 and an invitation to join the Zoom meeting will be sent to you.

The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Wednesday 6th May 2020. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on Wednesday 4th March 2020 and 1st April 2020.
4. To approve an Addendum to Standing Orders relating to the Covid-19 situation.
5. To receive County/District Councillor reports.
6. To receive a Clerk's report on the progress of items from previous meetings and any items progressed under delegation of authority.
7. Open Forum: a 15-minute opportunity to hear from members of the public.
8. Planning
 - Any applications received since the publication of the agenda.
9. To receive reports on the regular checks and to consider any items raised in those reports.
 - North Green
 - South Green
 - Footpaths & Stiles
 - Churchyard
 - Play Area
 - Patch Corner
 - Allotments
 - Amenity Area
 - Harpers Green

10. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2020 and 2021.
- b) To receive the internal auditors report and consider any recommendations.
- c) To approve the annual governance statement in the 2019-20 Annual Return.
- d) To approve the Accounting Statements in the 2019-20 Annual Return.
- e) To consider approval of membership of Zoom at a maximum monthly cost of £12.99.
- f) To approve the application for a Clerk's Training Bursary (£30.00).
- g) To approve the following payments.
 - Clerk (May Salary & Expenses & April arrears) £TBC
(includes previously approved incremental pay increase)
 - Grass Contractor £TBC
 - Grass Contractor/Ragwort Spraying £840.00
 - Internal Auditor £13.00
 - SLCC – Training Course £36.00
 - Norfolk PTS – Subscription £115.00 (paid on 9.4.2020)
 - Insurance Renewal £344.28
 - Environment Agency £41.79
 - Skip Hire £492.00
 - NCC (Amenity Rent) £750.00 (paid on 9.4.2020)

11. To receive any new items for the next agenda.

12. To confirm the next virtual meeting of the Parish Council will be held on Wednesday 3rd June 2020 at 7.00pm.

Sheryl Irving
Clerk to the Council
brisleyparishcouncil@gmail.com
Friday 1st May 2020