

## Brisley Parish Council

### THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 2<sup>nd</sup> MARCH 2022 AT 7.00 P.M IN THE VILLAGE HALL.

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session.  
Our Standing Orders do not permit members of the public and press to take part in the debates.

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#### AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 2<sup>nd</sup> February 2022.
4. To receive County and District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highways
  - a) To receive an update on matters reported to Norfolk and Breckland Councils.
    - Gateley Road – covered drain – works awaited.
    - Trod, Church Street – water collecting in surface – reported to Highways.
    - Church Street, near to the Square House – pavement too narrow for pushchairs and mobility scooters etc – C/Cllr Kiddle-Morris taking this matter forward and requesting that the pavement be widened.
    - Junction of School Road and Church Street – crash rail or bollards be installed on the verge - C/Cllr Kiddle-Morris taking this request forward.
    - Missing manhole cover, Woods Lane – reported to Highways.
    - Poor Surface of Car Park at Patch Corner – reported to Highways and will be repaired.
    - Potholes on Harpers Lane – reported to Highways.
  - b) To consider additional signage and a display map of footpaths.
7. Planning
  - a) Applications for consideration.
    - 3PL/2022/0161/HOU – The Old Carpenters, Woods Lane - proposed single storey front and side extensions to dwelling.
    - Any applications received since the publication of the agenda.  
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
  - b) To note any planning decisions/appeals.
    - 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
    - Appeal - 3PL/2021/0146/F – land off Gateley Road east of Old Orchards and North of Butlers & Church House Barn, Gateley Road - Erection of three detached dwellings with integral garage with access via shared driveway directly from Gateley Road.
    - 3PL/2021/1703/HOU – Maltings Farm, Gateley Road - extension to front of farmhouse, new roof on existing conservatory and larch cladding to first floor – APPROVED.
    - 3PL/2022/0006/F – Ash Leigh, Gateley Road - proposed Conversion of Former Builders Storage Building to Holiday Unit – APPROVED.

- c) To receive an update regarding the 'Housing for Local People' scheme.
8. Open Spaces
- a) To receive an update regarding maintenance and management of the Green.
  - b) To note the date of the next Grazing Rights Holders meeting – 28<sup>th</sup> March 2022.
  - c) To consider improvements to the wildflower area on the Centenary Field.
9. To receive reports on the regular checks.
- North Green
  - South Green
  - Churchyard
  - Play Area
  - Patch Corner
  - Allotments
  - Amenity Area
  - Harpers Green
10. To receive an update from the working party regarding joint parish commemoration to mark the Queens Platinum Jubilee in 2022.
11. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2022.
  - b) To consider approval of a co-option policy.
  - c) To consider allocation of Townlands funds.
  - d) To consider any charitable donations to:
    - Norfolk Citizens Advice
    - Priscilla Bacon Appeal.
  - e) To receive an update regarding the Clerk's office allowance.
  - f) To approve the following payments:
 

• Clerk (March Salary & Expenses)	£TBC
• Harpers Green Works – Contractor	£708.00
• Cllr Dennis – Allotment Gate	£119.42
2022/23 Financial Year:	
• Clerk:	
April Salary (incl incremental salary increase) & Office Allowance	£TBC
• HMRC (PAYE)	£1.40
12. Correspondence for circulation.  
*(any correspondence received after the agenda has been published will be circulated at the meeting).*
  - Great British Spring Clean 2022
13. To receive any new items for the next agenda.
14. To note the Annual Meeting of the Parish Council will be held at 7.00pm on Wednesday 4<sup>th</sup> May 2022 in the Village Hall, following the Annual Parish Meeting which commences at 6.30pm.

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 Clerk to the Council  
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 Thursday 24<sup>th</sup> February 2022