

Brisley Parish Council

Minutes of a meeting of Brisley Parish Council held at 7.00pm on Wednesday 1st June 2022 in the Village Hall.

Present: Cllr Henry Collinge (Chair)
Cllr Tony Irons (Vice Chair)
Cllr Julie Colley
Cllr Peter Dennis
Cllr Nicola Curl
Cllr Bobby Green

County Cllr Mark Kiddle-Morris
Three Members of the Public
Sheryl Irving (Clerk)

1. Welcome and apologies for absence.

The Chairman welcomed everyone to the meeting. Apologies from Cllr Richard Savory were approved.

2. To receive declarations of interest.

Cllr Dennis declared an interest in item 11c and Cllr Green declared an interest in item 8c and neither will take part in the respective discussions/decisions.

3. To approve the minutes of the meeting held on 4th May 2022.

Cllr Irons proposed that the minutes be accepted as a true record of the meeting, this was seconded by Cllr Colley and unanimously agreed by Council. The Chairman duly signed the minutes.

4. To receive County and District Councillor reports.

D/Cllr Kiddle-Morris reported on the current hold on most planning applications, specifically those with additional bedrooms, caused by the new Natural England guidance that new residential development must achieve nutrient neutrality, but has not explained how it can be met.

C/Cllr Kiddle-Morris also reported that a Cost of Living Support Scheme was now available to help those in need of financial assistance. Various other schemes are available which can also help and full details are on the Norfolk County Council and Breckland websites.

5. Open Forum: an opportunity to hear from members of the public.

A member of the public spoke in relation to item 8c and requested a temporary easement to allow access to a section of their land which was currently the subject of a land dispute. Other issues were raised which were not the remit of the parish council.

6. Highways

a) To receive an update on matters reported to Norfolk and Breckland Councils.

- Gateley Road – covered drain – works still awaited.
- Trod, Church Street – water collecting in surface – reported to Highways with no action to date.
- Church Street, near to the Square House – pavement too narrow for pushchairs and mobility scooters etc – C/Clr Kiddle-Morris taking this matter forward and a site visit is due to take place in the near future.
- Junction of School Road and Church Street – crash rail or bollards be installed on the verge - C/Clr Kiddle-Morris advised that Highways will not proceed with this request as it would lead to other highway safety issues.
- Missing manhole cover, Woods Lane – reported to Highways who have inspected and advised that there is no missing cover.
- Poor Surface of Car Park at Patch Corner – unsatisfactory repair reported to Highways but no action to be taken.
- Potholes on Harpers Lane – request for repairs sent to British Gas but directed to incorrect departments. Council agreed not to proceed with this request due to the time required to do so and the road surface is not currently too bad.
- Brisley Footpath 6 – surface has been sown and becoming impassable again – reported to Highways who have written to the person responsible.

The Chairman then agreed to take **Item 10** next to allow Cllr Curl to leave the meeting. Cllr Curl reported that the events were all going ahead and it was hoped it would be a successful weekend. She advised that the Committee had been approached by other parishes with requests to join the event, with donations being made towards it.

Council agreed a letter of thanks should be sent to the parishioner who had kindly built the new Jubilee Bridge.

7. Planning

a) Applications for consideration.

There were no applications for Council to consider.

b) To note any planning decisions/appeals.

Council noted that no decisions had been made in respect of the following applications:

- 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
- Appeal - 3PL/2021/0146/F – land off Gateley Road east of Old Orchards and North of Butlers & Church House Barn, Gateley Road - Erection of three detached dwellings with integral garage with access via shared driveway directly from Gateley Road.
- Planning appeal: 3PL/2021/1109/O – land off Gateley Road - First Homes application. 4, two-bedroom semi-detached properties. 3, 3-bedroom bungalow to be sold or rented under the new First homes regulations.

- 3PL/2022/0375/F – land off Gateley Road - resubmission of application reference 3PL/2021/0146/F - Full planning application for three detached dwellings with access via shared driveway directly from Gateley Road.
- 3PL/2022/0425/HOU – Chesham House, School road - alteration and renovation works to existing domestic outbuilding to form home office, home garage, gym and utility room.
- 3PL/2022/0445/HOU - Bay Tree Cottage, School Road - single-Storey, one bedroom annexe for family member, to sit in gap between two existing outbuildings and single storey rear extension to form an enclosed porch.

Council noted the following applications had been approved:

- 3PL/2022/0099/LF – Chesham House, School Road – replacement front door and patio doors – APPROVED.
- 3PL/2022/0323/LB – Chesham House, School Road - alteration and renovation works to existing domestic outbuilding to form home office, home gym, garage and utility room – APPROVED.
- 3PL/2022/0324/HOU – Chesham House, School Road - alteration and extension work to rear of property to provide improved kitchen and dining room to ground floor and improved bedroom accommodation to first floor – APPROVED.
- 3PL/2022/0364/LB – Chesham House, School Road - alteration and extension work to rear of property to provide improved kitchen and dining room to ground floor and improved bedroom accommodation to first floor – APPROVED.
- 3PL/2022/0362/HOU – 3 The Green – proposed Single Storey Extensions to Side and Rear – APPROVED.

c) To receive an update regarding the 'Housing for Local People' scheme.

Council noted that the survey would be going ahead and agreed to produce a newsletter to be distributed at the same time, encouraging households to respond to the survey.

d) To receive an update regarding report to Enforcement Team in respect of the increased activity at the site to the east of the B1146.

Council agreed no further action on this item as the Breckland Enforcement Team were not prepared to monitor the site for activity.

8. Open Spaces

a) To receive an update regarding drainage works on the Amenity Area.

Cllr Dennis will speak to the adjacent farmer regarding a joint project.

b) To receive an update regarding effluent in pond on South Green.

Council were advised that a response from Breckland is awaited.

c) To consider a request for a temporary easement on the North Green.

Cllr Collinge proposed that a temporary easement to allow access on the North Green be granted for one year, retrospectively from the date of the installation, this was seconded by Cllr Irons and agreed unanimously by Council.

9. To receive reports on the regular checks.

North Green (Cllr Bobby Green) – nothing new to report.

South Green (Cllr Nicola Curl) – the electric fence is across the Green just south of Pond Farm as cattle are being grazed.

Council agreed the results of the recent thistle spraying had been patchy at best and agreed to discuss this with the contractor.

Churchyard (Cllr Tony Irons) – the mole activity will continue to be monitored.

Play Area (Cllr Tony Irons) – the daisies were looking so lovely the contractor had cut the area on a high cut, leaving the daisies.

Patch Corner (Cllr Peter Dennis) – Council were advised that works to the willow trees will be required as they are getting quite large and it was agreed to obtain a quote for the works.

Allotments (Cllr Peter Dennis) – are looking good at the moment despite the lack of rain.

Amenity Area (Cllr Peter Dennis) – nothing new to report.

Harpers Green (Cllr Peter Dennis) – there are now eight cows, four calves and one young heifer grazing the Green. Grass regrowth where the gorse was mulched in February is very encouraging.

At this point, Cllr Curl left the meeting.

10. To receive an update from the working party regarding the parish commemoration to mark the Queens Platinum Jubilee in 2022.

This item had been dealt with earlier in the meeting.

11. Finance & Governance Matters

a) To receive a financial report for the year ending 31st March 2023.

The financial report was noted and Council also noted the kind donation from a parishioner of £200 for the pond project.

b) To receive an update regarding the change of allocation for Townlands funds.

A response from the Charity Commission is awaited.

c) To review the Allotment rental fees.

Cllr Irons proposed that that no increase in rental fees was required, this was seconded by Cllr Collinge and agreed unanimously by Council.

d) To approve the following payments.

Cllr Collinge proposed approval of the following payments, this was seconded by Cllr Colley and unanimously agreed by Council.

• Clerk (June Salary & Off All)	£373.77
• HMRC – PAYE	£2.60
• Website Annual Fees (Reimbursement to Clerk)	£106.06
• Grass Contractor (1)	£162.00
• Grass Contractor (2)	£600.00
• Amenity Signs	£60.00

12. Correspondence for circulation.

Council noted the following correspondence and no action was required.

- Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2022: Invitation to respond to our consultation.
- The Norfolk Parish Movement for an OTN. May 2022 Update.

13. To receive any new items for the next agenda.

There were no new items received for the next agenda.

14. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 6th July 2022 in the Village Hall.

Council noted the date of the next meeting and the Chairman closed the meeting at 8.12pm.

Signed:

Date:

